

The United Oxford Hospitals

OXFORD HAEMOPHILIA CENTRE

Tel: Oxford (OOX 2) 64841
Ext.

8th March, 1971

Churchill Hospital,
Headington,
Oxford.

Dear ...

Re: Meeting of Haemophilia Centre Directors

There has been a favourable response to my suggestion that we should have another meeting and many items have been proposed for the agenda. The date which is convenient for the largest number of Directors is MONDAY, 5th APRIL, so I am arranging for the meeting to be held here on that day and I hope that it will be possible for you to come. Dr. Blackburn has kindly agreed to be Chairman. As you will see from the enclosed agenda, there are many topics for discussion, and I think we should aim at opening the meeting at 9.00 a.m. I have prepared a written report on the Cryoprecipitate Working Party Survey to save time at the meeting for discussion rather than presentation of lengthy verbal reports.

Enclosed is a list of hotels and guest houses in Oxford in case you wish to stay overnight on the Sunday or Monday, and also a map showing the location of the Churchill Hospital. The Haemophilia Centre is well signposted inside the hospital grounds. Morning coffee and afternoon tea will be served during the meeting, and lunch will be provided at the Churchill Hospital. There will be a charge of 75p. each to cover these refreshments, and I should be pleased if you could pay this amount in cash to my Secretary on 5th April.

I look forward to seeing you.

Yours sincerely,