

M E M O R A N D U M

To: HODs and Section Managers

From: Dr R J Perry

Subject: PFC Developments

Date: 30 December 1983

You will be aware that following Mr Watt's resignation as from 31 December 1983, I have been requested to function as Director (Acting) pending a permanent appointment in due course.

I wish to hold a meeting early in the New Year with a view to identifying and progressing where necessary, projects, developments and general policies which may require short or long term attention in order to ensure continuity in the activities of the Centre as a whole.

I have compiled a sizeable list myself but I am sure that this is not exhaustive. I would be grateful, therefore, if you could inform me of any areas where you consider discussion may be necessary as soon as possible after the New Year recess.

